

Parkshore

The Management Corporation Strata Title Plan No. 2109
201 Tanjong Rhu Road #01-12
Singapore 436917
Tel/Fax : 6346 8082
Email : mcst2109@yahoo.com.sg

24 March 2009

To: All Subsidiary Proprietors / Tenant

RETROFITTING OF CASEMENT WINDOW AT PARKSHORE

We write to inform you that the Building Control Authority officers will be carrying out inspections of all windows within the strata units in our estate in May / June 2009. This is to ensure that all windows are in compliance to the Section 33 of the Building Control (Retrofitting of Casement Windows) Order 2004 which states that all windows are to be fitted with stainless steel rivets / screws.

If you have not retrofitted your windows with stainless steel rivets or screws, please do so immediately. Please note that failure to comply with the 2004 Retrofitting Order is an offence and you are liable to a maximum fine of \$5,000 or imprisonment not exceeding six months or both. To deter continuing non-compliance, a fine of \$500 may be imposed on the "person responsible" for the exterior feature for each day that the offence continues after conviction. Subsidiary proprietors and tenants are equally liable to be charged if found guilty.

Please send / fax a copy of your retrofitting report (form A) to BCA if you have carried out the retrofitting works. For those who had send the form to BCA earlier, you need not sent again and your unit will not be included in the coming inspection.

We have engaged SIN YAH ALUMINIUM WORKS to carry out the retrofitting works for units who have not done so. The details of the contractors and their fees are as follows:

Inspection	Free of charge
Replacement of s/s rivets	\$0.80 each
Replacement of friction stay	\$8.00 / \$16.00 for 12 inches/16 inches
Certification and report Form A	\$ 40.00
Contact	Mr. Robin @ 81283838

We seek your cooperation to provide access to the officers during the inspection as it is an offence to obstruct an authorized inspection by the BCA officers under the Section 33 of the Building Control Act.

Please contact the management office if you need further information on this matter

Yours faithfully
PropNex Property Management Consultants Pte Ltd
As Managing Agents



A. Raja
Condominium Manager
For and behalf of MCST Plan No. 2109