



The Management Corporation Strata Title Plan No. 2995
170 Joo Chiat Terrace Singapore 427317

07th December 2009

All Subsidiary Proprietors
Aspen Loft
The Management Corporation Strata Title Plan No. 2995

Dear Sir / Madam

RETROFITTING OF CASEMENT WINDOWS

We refer to the letter regarding of casement windows order from BCA.

The MC has engaged one of the approval window contractors, M/s Sin Yah Aluminium Works to survey the safety requirement at the common area. The inspection results advised that the windows at the common area are not in compliance with the window safety requirements.

All owners are advised to engage a BCA approved contractor to assist in the retrofitting of window for the individual units. You may wish to consider M/s Sin Yah Aluminium Works to retrofit your windows and do submission to BCA on your behalf at the negotiated rate S\$16.00 per panel.

M/s Sin Yah Aluminium Works Contact Person: Mr. Robin Koh 9696 6969.

Kindly be informed that you are not under any obligation to engage M/s Sin Yah Aluminium Works. The MCST will also not be responsible for the works done by any contractor to your individual unit.

Thank You.

Yours Faithfully
PROPAG MANAGEMENT SERVICES PTE LTD
As Managing Agent

Neo Cheng Her
For and on behalf of
The Management Corporation Strata Title Plan 2995